

**TOWN OF BUCKEYE
REGULAR COUNCIL MEETING
DECEMBER 18, 2012**

MINUTES

**Town Council Chambers
530 E. Monroe Ave.
Buckeye, AZ 85326
6:00 p.m.**

1. Call to Order/Invocation/ Pledge of Allegiance/Roll Call

Vice Mayor McAchran called the meeting to order at 6:00 p.m. Pastor Richard Burrell, Mt. Pleasant Church led the invocation.

Members Present: Councilmember Garza (via phone), Councilmember Strauss, Councilmember Hess, Councilmember Orsborn, Councilmember Heustis, and Vice Mayor McAchran

Members Absent: Mayor Meck.

Departments Present: Town Manager Stephen Cleveland, Town Attorney Scott Ruby, Town Clerk Lucinda Aja, Deputy Town Clerk Deborah Harrell, Assistant to Council Carol Conley, Economic Development Manager Len Becker, Fire Chief Bob Costello, Information Technology Director Dee Hathaway, Human Resources Director Nancy Love, Public Works Director Scott Lowe, Police Chief Mark Mann, Water Resources Director Dave Nigh, Finance Director Larry Price, and Development Services/Town Engineer Woody Scoutten and Community Services Director Cheryl Sedig.

2A. Comments from the Public – None.

2B. Awards/Presentations/Proclamations

Perlman Architects presented the Station Style Gold Award for Career Fire Station 2012 from Fire Chief Magazine to Fire Chief Bob Costello and the Town Council; and, introduced APS who presented an incentive rebate check in the amount of approximately \$28,233 for energy saving components and green building practice incentives included in the design of Fire House No. 3.

3. Minutes – None.

4. Expenditures

A motion was made by Councilmember Orsborn and seconded by Councilmember Hess to ratify the payment of the accounts payable expenditures made. Motion passed unanimously. Copies of invoices are available at Town Hall.

CONSENT AGENDA ITEMS

Approval of items on the Consent Agenda - All items with an (*) are considered to be routine matters and will be enacted by one motion and vote of the Town Council unless a Councilmember requests an item be pulled for discussion. Councilmember Orsborn requested Item *5E be pulled for discussion. A motion was made by Councilmember Orsborn and seconded by Councilmember Hess to approve Items *5A, *5B, *5C, *5D, *5F, *5G, *5H, *5I, *5J, *5K and *5M. Motion passed unanimously. A motion was made by Councilmember Orsborn and seconded by Councilmember Heustis to approve Item *5E. Motion passed unanimously.

***5. New Business**

- *5A. Resolution No. 144-12 Declaring the Intention to Form a Municipal Parkway Maintenance Improvement District No. 2012-MID-01; and Declaring an Emergency (Sienna Hills)**
Staff Liaison: Scott Lowe, Public Works
District No. 6

Council adopted Resolution No. 144-12 accepting a petition, waiver and consent to formation of a Municipal Parkway Maintenance Improvement District by the Town of Buckeye; declaring the intention to form a Parkway Maintenance Improvement District within the corporate limits of the Town of Buckeye; designating such district as "Town of Buckeye, Parkway Maintenance Improvement District No. 2012-MID-01"; ordering the recording of Resolution No. 144-12; providing for the annual levy of taxes or by an annual assessment against the lots within the District in proportion to the benefits received; and declaring an emergency.

- *5B. Resolution No. 145-12 Ordering the Work for Buckeye Parkway Maintenance Improvement District No. 2012-MID-01; and Declaring an Emergency (Sienna Hills)**
Staff Liaison: Scott Lowe, Public Works
District No. 6

Council adopted Resolution No. 145-12, ordering the work as described in Resolution of Intention No. 144-12; ordering the formation of Town of Buckeye Parkway Maintenance Improvement District No. 2012-MID-01; and declaring an emergency.

- *5C. Resolution No. 146-12 Declaring the Intention to Form a Municipal Street Lighting Improvement District No. 2012-SLID-02; and Declaring an Emergency (Sienna Hills)**
Staff Liaison: Scott Lowe, Public Works
District No. 6

Council adopted Resolution No. 146-12, accepting a petition, waiver and consent to formation of a Municipal Street Lighting Improvement District by the Town of Buckeye; declaring the intention to form a Street Lighting Improvement District within the corporate limits of the Town of Buckeye; designating such District as "Town of Buckeye, Street Lighting Improvement District No. 2012-SLID-02"; and providing for the annual levy of taxes or by assessment equally apportioned upon all of the property owners of the District to purchase energy for the lighting of public streets and parks within and adjacent to streets in, or adjacent to, the District; and declaring an emergency.

- *5D. Resolution No. 147-12 Ordering the Work and the Formation of Street Lighting Improvement District No. 2012-SLID-02; and Declaring an Emergency (Sienna Hills)**
Staff Liaison: Scott Lowe, Public Works
District No. 6

Council adopted Resolution No. 147-12, ordering the work; and the formation of Town of Buckeye Street Lighting Improvement District No. 2012-SLID-02; and declaring an emergency.

- *5E. Resolution No. 149-12 Approving the Town of Buckeye Senate Bill 1598 Compliance Review Policy and Waiver and Declaring an Emergency**
Staff Liaison: George Flores, Development Services
District No. All

Councilmember Orsborn requested this item be pulled for discussion. Mr. Flores presented specific details of SB 1598 which becomes effective January, 2013. A motion was made by Councilmember Orsborn and seconded by Councilmember Heustis to adopt Resolution No. 149-12 approving the Town of Buckeye Senate Bill 1598 Compliance Review Policy and Waiver and declaring an emergency. Motion passed unanimously.

- *5F. Resolution No. 148-12 Tartesso Town Center Abandonment**
Staff Liaison: Sean Banda, Development Services
District No. 4

Council adopted Resolution No. 148-12 approving an abandonment of portions of ROW for Van Buren Street, Washington Street, Jefferson Street, 287th Avenue and Wilson Avenue generally located within the southeast corner of Sun Valley Parkway and Van Buren Street within the Tartesso Community Master Plan.

- *5G. Tartesso Town Center Map of Dedication (MOD)**
Staff Liaison: Sean Banda, Development Services
District No. 4

Council approved a Map of Dedication (MOD) for a portion of Van Buren Street and Wilson Avenue as proposed in the Tartesso Community Master Plan. Request by Boyce O'Brien of David Evans and Associates, Inc.

- *5H. Tack Room Map of Dedication (MOD)**
Staff Liaison: Sean Banda, Development Services
District No. 1

Council approved a Map of Dedication (MOD) for an approximately 2,600' portion of Hazen Road and 2,300' portion of Miller Road consisting of approximately 3.105 acres. Request by Thomas Schoaf of Schoaf Law Office on behalf of Ernest Lindsenmyer of Miya Northridge, LLC.

- *5I. Approve Notice to Proceed For Grading and Additional Parking for Downtown and Café 2535**
Staff Liaison: Len Becker, Economic Development
District No. 2

Council approved expenditure in the amount of \$20,000 from the Economic Development Catalyst Program for grading, reconstruction and installation of an expanded Downtown Parking Lot.

- *5J. Resolution No. 110-12 Approving a Cooperative Intergovernmental Agreement Between the Town of Buckeye and the Arizona State Forestry Division Relating to Providing Additional Equipment and Services for the Buckeye Fire Department and Authorizing the Buckeye Fire Chief to Execute and Deliver said Agreement on Behalf of the Town**
Staff Liaison: Bob Costello, Fire Chief
District No. N/A

Council adopted Resolution No. 110-12 approving a Cooperative Intergovernmental Agreement between the Town of Buckeye and the Arizona State Forestry Division relating to providing additional equipment and services for the Buckeye Buckeye Fire Department and authorizing the Buckeye Fire Chief to execute and deliver said Agreement on behalf of the Town.

- *5K. Resolution No. 150-12 Approving the Agreement Between the Town of Buckeye and Palmbrook Country Club, Inc., to Lease Type 2 Water Right to the Town and Authorizing the Mayor to Execute and Deliver said Agreement on Behalf of the Town**
Staff Liaison: Dave Nigh, Water Resources
District No. All

Council adopted Resolution No. 150-12 approving the Agreement between the Town of Buckeye and Palmbrook Country Club, Inc. to lease Type 2 Water Right to the Town and authorizing the Mayor to execute and deliver said Agreement on behalf of the Town.

- *5L. Approve Contract Award for the Construction of Waterlines from Sundance to the Public Works Yard Tanks**
Staff Liaison: Dave Nigh, Water Resources
District No. N/A

A motion was made by Councilmember Orsborn and seconded by Councilmember Strauss to table to a future date the award of a Contract to the successful bidder under Invitation for Bid No. 2012-146 for the construction of approximately seven (7) miles of infrastructure improvements from Sundance to the Public Works Yard. Motion passed unanimously.

- *5M. Resolution No. 151-12 Approving the First Amendment to the Development Agreement between Town Buckeye and ParCap SD, LLC, ParCap SD2, LLC and Dean & Yuma, LLC Related to Completion of Landscape Improvements in Sundance Parcels 10, 47, and 48**
Staff Liaison: Woody Scoutten, Development Services/Town Engineer
Bobbi Johnson, W. C. Scoutten, Inc.
District No. 5

Council adopted Resolution No. 151-12 approving the First Amendment to the Development Agreement between the Town of Buckeye and ParCap SD, LLC, ParCap SD2, LLC and Dean & Yuma, LLC.

6. Continued / Tabled Items – None.

7. Public Hearings / Non-Consent - New Business

- 7A. Public Hearing and Action Resolution No. 121-12 Adopting New Fees and Charges for Services and Programs Rendered by the Community Services Department Providing for Repeal of Conflicting Resolutions; and Providing for Severability**
Staff Liaison: Miranda Gomez, Community Services
District No. All

Vice Mayor McAchran opened the public hearing at 6:21 p.m. to hear citizen input regarding adopting new fees and charges for services and programs rendered by the Community Services Department. Mr. Wisener presented Council an overview and was available to answer Council's questions. There being no further public comment Vice Mayor McAchran closed the public hearing at 6:25 p.m. A motion was made by Councilmember Heustis and seconded by Councilmember Hess to adopt Resolution No. 121-12 adopting new fees and charges for services and programs rendered by the Community Services Department providing for repeal of conflicting resolutions; and providing for severability. Motion passed unanimously.

- 7B. Action Resolution No. 132-12 Declaring as a Public Record that Certain Document on File with the Town Clerk entitled "Town of Buckeye Water Engineering Design Standards"; and Resolution No. 133-12 Adopting that Certain Document Entitled "Town of Buckeye Water Engineering Design Standards" by Reference and Declaring an Emergency**
Staff Liaison: Scott Zipprich, Development Services
District No. All

Mr. Scott Zipprich presented Council an overview of the Design Standards being presented to Council in Items 7B through 7G and was available to answer Council's questions. Mr. Zipprich discussed the purpose and benefits including setting minimum standards, efficiency, consistency, timeliness and reduced fees. Meetings were held with the development community and good feedback was received. Comments have been incorporated and there may be further revisions as on-going community meetings are held. Mr. Jeffrey Blilie (701 N 44th Street) was in attendance representing property owners and expressed concern that further review is needed. Mr. Zipprich reported the Design Standards need to match the adopted Water Master Plan. Mr. Ruby reported Design Standards are critical and need to contain sufficient detailed information to be compliant; minor changes are allowed but any new technology change might require Council approval. A motion was made by Councilmember Heustis and seconded by Councilmember Strauss to:

- a) Adopt Resolution No. 132-12 declaring as a public record that certain document on file with the Town Clerk entitled "Town of Buckeye Water Engineering Design Standards"; and
- b) Adopt Resolution No. 133-12 adopting that certain document entitled "Town of Buckeye Water Engineering Design Standards" by reference and declaring an emergency.

Motion passed unanimously.

- 7C. Action Resolution No. 134-12 Declaring as a Public Record that Certain Document on File with the Town Clerk entitled "Town of Buckeye Steel Storage Tanks Engineering Design Standards"; and Resolution No. 135-12 Adopting that Certain Document Entitled "Town of Buckeye Steel Storage Tanks Engineering Design Standards" by Reference and Declaring an Emergency**
Staff Liaison: Scott Zipprich, Development Services
District No. All

A motion was made by Councilmember Heustis and seconded by Councilmember Orsborn to:

- a) Adopt Resolution No. 134-12 declaring as a public record that certain document on file with the Town Clerk entitled "Town of Buckeye Steel Storage Tanks Engineering Design Standards"; and
- b) Adopt Resolution No. 135-12 adopting that certain document entitled "Town of Buckeye Steel Storage Tanks Engineering Design Standards" by reference and declaring an emergency.

Motion passed unanimously.

- 7D. Action Resolution No. 136-12 Declaring as a Public Record that Certain Document on File with the Town Clerk Entitled "Town of Buckeye Signing and Marking Engineering Design Standards"; and Resolution No. 137-12 Adopting that Certain Document Entitled "Town of Buckeye Signing and Marking Engineering Design Standards" by Reference and Declaring an Emergency**
Staff Liaison: Scott Zipprich, Development Services
District No. All

A motion was made by Councilmember Heustis and seconded by Councilmember Orsborn to:

- a) Adopt Resolution No. 136-12 declaring as a public record that certain document on file with the Town Clerk entitled "Town of Buckeye Signing and Marking Engineering Design Standards"; and
- b) Adopt Resolution No. 137-12 adopting that certain document entitled "Town of Buckeye Signing and Marking Engineering Design Standards" by reference and declaring an emergency.

Motion passed unanimously.

- 7E. Action Resolution No. 138-12 Declaring as a Public Record that Certain Document on File with the Town Clerk Entitled “Town of Buckeye Public Streetlights Engineering Design Standards”; and Resolution No. 139-12 Adopting that Certain Document Entitled “Town of Buckeye Public Streetlights Engineering Design Standards” by Reference and Declaring an Emergency**
Staff Liaison: Scott Zipprich, Development Services
District No. All

A motion was made by Councilmember Heustis and seconded by Councilmember Orsborn to:

- a) Adopt Resolution No. 138-12 declaring as a public record that certain document on file with the Town Clerk entitled “Town of Buckeye Public Streetlights Engineering Design Standards”; and
- b) Adopt Resolution No. 139-12 adopting that certain document entitled “Town of Buckeye Public Streetlights Engineering Design Standards” by reference and declaring an emergency.

Motion passed unanimously.

- 7F. Action Resolution No. 140-12 Declaring as a Public Record that Certain Document on File with the Town Clerk Entitled “Town of Buckeye Traffic Impact Analysis Engineering Design Standards”; and Resolution No. 141-12 Adopting that Certain Document Entitled “Town of Buckeye Traffic Impact Analysis Engineering Design Standards” by Reference and Declaring an Emergency**
Staff Liaison: Scott Zipprich, Development Services
District No. All

A motion was made by Councilmember Heustis and seconded by Councilmember Orsborn to:

- a) Adopt Resolution No. 140-12 declaring as a public record that certain document on file with the Town Clerk entitled “Town of Buckeye Traffic Impact Analysis Engineering Design Standards”; and
- b) Adopt Resolution No. 141-12 adopting that certain document entitled “Town of Buckeye Traffic Impact Analysis Engineering Design Standards” by reference and declaring an emergency.

Motion passed unanimously.

- 7G. Action Resolution No. 142-12 Declaring as a Public Record that Certain Document on File with the Town Clerk Entitled “Town of Buckeye Street Planning and Design Criteria Engineering Design Standards”; and Resolution No. 143-12 Adopting that Certain Document Entitled “Town of Buckeye Street Planning and Design Criteria Engineering Design Standards” by Reference and Declaring an Emergency**
Staff Liaison: Scott Zipprich, Development Services
District No. All

A motion was made by Councilmember Heustis and seconded by Councilmember Orsborn to:

- a) Adopt Resolution No. 142-12 declaring as a public record that certain document on file with the Town Clerk entitled “Town of Buckeye Street Planning and Design Criteria Engineering Design Standards”; and
- b) Adopt Resolution No. 143-12 adopting that certain document entitled “Town of Buckeye Street Planning and Design Criteria Engineering Design Standards” by reference and declaring an emergency.

Motion passed unanimously.

- 7H. Action Approve Boards and Commissions Appointments and/or Resignations**
Staff Liaison: Lucinda Aja, Town Clerk
District No. 2, 5, 6

A motion was made by Councilmember Heustis and seconded by Councilmember Strauss to approve the following changes to Boards and Commissions:

- Appoint Paul Daffinrud (District 5) as a Regular Member to the Airport Advisory Board with a term expiration of December, 2016;
- Appoint Lazelle Hall (District 6) to the Community Services Advisory Board with a term expiration of December, 2013 (move from inactive Social Services Board);
- Appoint Alex Villa (District 2) to a second term on the Community Services Advisory Board with a term expiration of December, 2016;
- Appoint Sue Mros (District 2) to a second term on the Community Services Advisory Board with a term expiration of December, 2016;
- Appoint Humberto Aceves (District 6) to a second term on the Community Services Advisory Board with a term expiration of December, 2016;
- Appoint Teresa Bible (District 6) to a second term on the Community Services Advisory Board with a term expiration of December, 2016; and,
- Appoint Henry Simmont (District 2) to a second term as a Regular Member to the Library Advisory Board with a term expiration of December, 2016.

Motion passed unanimously.

8. Town Manager's Report and Intergovernmental Affairs Update

Please see attached Town Manager's Report.

9. Comments from the Mayor and Council

Councilmember Garza: Congratulated Chief Costello and the Town for the Award.

Councilmember Strauss: Congratulated Chief Costello and the Town for the Award and thanked Chief Mann for providing School Resources Officers.

Councilmember Hess: Thanked staff for their efforts and hard work this past year.

Councilmember Orsborn: Congratulated Chief Costello and the Town for the Award and thanked Main Street for Glow on Monroe; another big success.

Councilmember Heustis: Congratulated Chief Costello and the Town for the Award and mentioned the success of the Holiday Boutique.

Vice Mayor McAchran: Congratulated Chief Costello and the Town for the Award for which the Town is very proud; reported on the Holiday Boutique and Glow on Monroe which are becoming more and more successful every year.

Mayor Meck: Absent.

10. Adjournment

A motion was made by Councilmember Heustis and seconded Councilmember Orsborn to adjourn the meeting at 7:35 p.m. Motion passed unanimously.

Brian McAchran, Vice Mayor

ATTEST:

Lucinda J. Aja, Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the Regular Council Meeting on the 18th day of December, 2012. I further certify that a quorum was present.

Lucinda J. Aja, Town Clerk

December 18, 2012

Community Services Department

- The Community Services Department hosted its **17th Annual Hometown Holiday Boutique & Winter Wonderland** at the 6th Street Plaza. The event included many holiday craft vendors, a variety of local entertainment, food, or infamous Chihuahua races, pictures with Santa and the successful Glow on Monroe Parade.

The full day of activities brought thousands of visitors to the downtown 6th Street Plaza and provided local businesses with more foot traffic. Thousands were also lined up along Monroe Avenue for the light parade later that evening.

One of many compliments received summed up the day, *"Thank you for the opportunity to be at the Buckeye Hometown Holiday Boutique. My sisters and I enjoyed the experience of the close-knit community of Buckeye. It was the community we grew up in and we were able to see a lot of familiar faces. The communication was great and the event was well organized. I would love to be part of this event every year. Wishing you and your staff a Merry Christmas and a Happy New Year!"*

- Community Services entered the **Glow on Monroe parade with our float, "The Grinch Who Stole the Town Hall Christmas Tree,"** which was chosen as a float winner in the category of civic organizations. In working with the Main Street Coalition, the Town was able to produce a successful light parade which many compared to the long-standing Light Parade in central Phoenix. According to the Main Street Coalition, this year's Glow on the Monroe produced more float entries than ever before. It is events like these that draws thousands of families to the downtown area of Buckeye and truly connects the community.
- **Buckeye Days will be taking place Jan. 25-27.** This weekend celebration features a Friday night interactive Western Mystery Dinner entitled, "Who Shot the Sheriff?" an interactive/entertaining show that will have the audience on the edge of their seats as they attempt to solve the mystery. Tickets won't last and are currently available at the Dr. Saide Recreation Center.

The Saturday morning Buckeye Days Cattle Drive Parade will be followed by live country music, children activities and vendors at the 6th Street Plaza. The **Senior Pro Rodeo** will be taking place at 2 p.m. on both Saturday and Sunday at the Buckeye Equestrian Center. We expect many attendees to come throughout the weekend to engage in a variety of activities being offered in celebration of Buckeye's heritage.

- The **Golden Glover Softball league** began Monday, Dec. 10, at Sundance Park. This slow-pitch social softball league is designed for active adults, age 55 and over, who are looking to stay active and play social softball on a weekly or bi-weekly basis. The

program is offered on Mondays and Thursdays from 9 to 11 a.m. at Sundance Park. There is still time to join in on the fun! Contact the Recreation Center for information on how to get registered.

- The Recreation Division is currently taking registrations for the **Town's first adult co-rec volleyball league at Sundance Park**. The league can accommodate up to eight teams and will play 6-on-6. Team rosters may have a minimum of six and a maximum of 12 players 18 years and older. Games will be held Thursday evenings beginning Jan. 24. For more information including registration information, contact the Recreation Center.
- Registration for **adult winter league softball** began Monday, Dec. 10. Both men's and coed slow-pitch leagues will be offered with games beginning the week of Jan. 13. Seasons generally include double-header round robin league play with a post season single-elimination tournament and will accommodate up to eight teams per night. For more information including registration information, contact the Recreation Center.
- For those looking for a fun way for your child to spend Christmas break, check out the **Winter Break program that will be held at Inca Elementary School**. This year's program is themed around fun cooking projects and will include a field trip to the local Fry's Marketplace for a tour and lesson on nutritional cooking. The program will be hosted Wednesday through Friday, Dec. 26 to Jan. 4. Contact the Recreation Center for information on how to get registered.
- The **Town of Buckeye Angel Tree program** received a \$2,200 donation from Fluor Corporation employees at the Arlington Power Plant. The company matched employee donations for a total of **\$4,400**. The Angel Tree Program also received a **\$1,500 donation from Duncan and Sons Trucking** and **\$500 from the Buckeye Senior Site Council**. All proceeds will benefit the residents of Buckeye.
- The Community Services Department would like to thank all community volunteers for their support during the 2012 Red Kettle Campaign, which raised \$3,000 this year.

Police Department

- The Buckeye Police Department assisted **The National Guard in Buckeye with its Family Christmas Celebration**. The SWAT Team, K-9's, Motorists, Traffic Units and Volunteer vehicles were there providing information, tours of the vehicles and holding demonstrations. The most exciting part of the event was the arrival of Police Volunteers Dana and Penny Kovach in character as Santa and Mrs. Claus, who passed out toys to each child, sang songs and read Christmas stories.
- The Buckeye Police Department Volunteer Chaplain Richard Todd organized a **two-day Critical Incident Stress Management training** for several town departments and DPS. Attendees learned how to provide crisis intervention to others in times of crisis in the workplace. This training will help people get re-focused and help them deal with any situation before them. Twenty-nine people graduated from this training.

- The Buckeye Police Department SWAT Team, Motorists, Traffic Units and Volunteer vehicles provided information and tours of the vehicles in **Verrado at the Charity Classic Cars, Motorcycles and 5 K** run event on Dec. 8. The event was a fundraiser for Natalie's House, a Domestic Violence shelter for young girls, as well as for cancer victim Clayton Turner.

Fire, Police Departments

- On Dec. 8, members of the **Buckeye Fire and Police Departments supported the Buckeye Elks in the annual children's shopping spree**. Throughout the year the Elks generate funds and seek out donations to take underprivileged children shopping for clothing. This year 30 children participated and spent the early morning shopping with firefighters, police officers, school personnel and community members. The children were then treated to breakfast and a visit with Santa at the Elks Lodge.

Human Resources Department

- Human Resources welcomes **Marcy Seville, our new Payroll Specialist**. Marcy spent the past 12 years processing payroll for a southwest valley school district. Maria Blanco and Annalyn Eden will now perform HR duties as well as back up Marcy and continue as our Passport Acceptance Agents. Please welcome Marcy when you see her out delivering paychecks.

Development Services Department

- It is anticipated that the **Downtown Wayfinding Monument Signs** will be installed on Miller Road by Friday, Dec. 21. Fabrication continues on the pole-mounted signs for Monroe Avenue with installation tentatively scheduled for the week of January 7. This project is part of the business enhancement partnership efforts between the Town of Buckeye and the Buckeye Main Street Coalition.

Tax Dollars Grow Here When You Shop Buckeye